

**CPCS**  
**2012 Fiscal Year End**  
**Invoice Load and Sweep Dates**

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| September 04, 2012 | Invoice Load and Sweep. Invoice files will cover transactions posted from August 04, 2012 through September 03, 2012. CPCS will be unavailable to users beginning at 6:00 am ET. Users will be notified as soon as CPCS is available. <i>Note: Reconcile By Date is COB September 26, 2012.</i>  |
| September 20, 2012 | Invoice Load and Sweep - Partial 1 fiscal year end invoice files. Partial 1 invoice files will cover transactions posted from September 04, 2012 through September 19, 2012. CPCS will be unavailable to users beginning at 6:00 am ET. Users will be notified as soon as CPCS is available. <i>Note: Reconcile By Date is COB September 26, 2012.</i>   |
| September 21, 2012 | <p>To avoid overloading CPCS and CBS due to the volume of Bankcard users accessing CPCS, we strongly recommend that users observe and follow the time zone schedule below to reconcile and approve their CPCS transactions.</p> <ul style="list-style-type: none"><li>• Cardholders/Group Administrators/Approving Officials in the <b>Eastern Time zone</b> should reconcile and approve their transactions between <b>9:00 am and 11:00 am ET.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Central Time zone</b> should reconcile and approve their transactions between <b>10:00 am and 12:00 pm CT.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Mountain Time zone</b> should reconcile and approve their transactions between <b>11:00 am and 1:00 pm MT.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Pacific Time zone</b> should reconcile and approve their transactions between <b>12:00 pm and 2:00 pm PT.</b></li></ul> <p><i>Note: Users may access CPCS anytime before 9:00 am ET and anytime after 5:00 pm ET to reconcile and approve CPCS transactions.</i></p> |
| September 24, 2012 | <p>To avoid overloading CPCS and CBS due to the volume of Bankcard users accessing CPCS, we strongly recommend that users observe and follow the time zone schedule below to reconcile and approve their CPCS transactions.</p> <ul style="list-style-type: none"><li>• Cardholders/Group Administrators/Approving Officials in the <b>Eastern Time zone</b> should reconcile and approve their transactions between <b>9:00 am and 11:00 am ET.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Central Time zone</b> should reconcile and approve their transactions between <b>10:00 am and 12:00 pm CT.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Mountain Time zone</b> should reconcile and approve their transactions between <b>11:00 am and 1:00 pm MT.</b></li><li>• Cardholders/Group Administrators/Approving Officials in the <b>Pacific Time zone</b> should reconcile and approve their transactions between <b>12:00 pm and 2:00 pm PT.</b></li></ul> <p><i>Note: Users may access CPCS anytime before 9:00 am ET and anytime after 5:00 pm ET to reconcile and approve CPCS transactions.</i></p> |

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| September 25, 2012 | <p>To avoid overloading CPCS and CBS due to the volume of Bankcard users accessing CPCS, we strongly recommend that users observe and follow the time zone schedule below to reconcile and approve their CPCS transactions.</p> <ul style="list-style-type: none"> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Eastern Time zone</b> should reconcile and approve their transactions between <b>9:00 am and 11:00 am ET</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Central Time zone</b> should reconcile and approve their transactions between <b>10:00 am and 12:00 pm CT</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Mountain Time zone</b> should reconcile and approve their transactions between <b>11:00 am and 1:00 pm MT</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Pacific Time zone</b> should reconcile and approve their transactions between <b>12:00 pm and 2:00 pm PT</b>.</li> </ul> <p><i>Note: Users may access CPCS anytime before 9:00 am ET and anytime after 5:00 pm ET to reconcile and approve CPCS transactions.</i></p> |
| September 26, 2012 | <p>To avoid overloading CPCS and CBS due to the volume of Bankcard users accessing CPCS, we strongly recommend that users observe and follow the time zone schedule below to reconcile and approve their CPCS transactions.</p> <ul style="list-style-type: none"> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Eastern Time zone</b> should reconcile and approve their transactions between <b>9:00 am and 11:00 am ET</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Central Time zone</b> should reconcile and approve their transactions between <b>10:00 am and 12:00 pm CT</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Mountain Time zone</b> should reconcile and approve their transactions between <b>11:00 am and 1:00 pm MT</b>.</li> <li>• Cardholders/Group Administrators/Approving Officials in the <b>Pacific Time zone</b> should reconcile and approve their transactions between <b>12:00 pm and 2:00 pm PT</b>.</li> </ul> <p><i>Note: Users may access CPCS anytime before 9:00 am ET and anytime after 5:00 pm ET to reconcile and approve CPCS transactions.</i></p> |
| September 26, 2012 | <p>CPCS 'Reconcile By' date for transactions loaded up through September 20, 2012. Statement period closes for purchases received by JPMC.</p> <p><b><i>Note: CPCS will not be available to users beginning at 6:00 a.m. ET on September 27, 2012 through October 4, 2012 in order to load and sweep invoices, complete FY12 year-end activity, and to update the Bureau, LO, and Cardholder Default Accounting Codes for the new Fiscal Year.</i></b></p>  |
| September 27, 2012 | <p>Invoice Load and Sweep - Partial 2 fiscal year end invoice files. Partial 2 invoice files will cover transactions posted from September 20, 2012 through September 26, 2012. All transactions will be loaded and immediately swept to the cardholder's default accounting code. <i>Note: Users will be able to reconcile their swept transactions once CPCS becomes available on October 4, 2012.</i></p>  |
| October 4, 2012    | <p>Invoice Load and Sweep – Partial 3 fiscal year end invoice files. Partial 3 invoice files will cover transactions posted from September 27, 2012 through October 3, 2012. All transactions will be loaded and immediately swept to the cardholder's default accounting code.</p>   |